

Shri Shivaji Education Society Amravati's  
**Y. D. V. D. Arts and Commerce College, Teosa**  
Internal Quality Assurance Cell  
**Meeting Minutes and Resolutions**

Mr. Shyam M. Gedam, IQAC Co-ordinator welcomed the members of the IQAC and presented the meeting agenda for discussion

Academic Session: 2020-21		Meeting No-01	Date- 24.08.2020
Item No. 1	To confirm the minutes of the last Meeting of IQAC held on 14.02.2020		
Resolution	IQAC Co-ordinator read the minutes of the previous meeting of 14.02.2020 and were confirmed by the members		
Item No. 2	To discuss upon the present Covid-19 Pandemic situation and the activities to be organized by the college		
Resolution	Decided to organize all college activities of the academic year 2020-21 following the Covid-19 Pandemic norms. Decided to conduct online classes.		
Item No. 3	To discuss upon the Academic Calendar prepared by the IQAC and the plan of its execution.		
Resolution	It was unanimously decided to follow the Academic Calendar and organize the activities provided in it by the respective departments and the Annual Academic committee conveners.		
Item No. 4	To discuss upon departmental plans and curriculum		
Resolution	Departmental Heads presented the existing position of their departmental workload, syllabus, filled and vacant post etc. Departmental plans were also discussed and decided to follow them.		
Item No. 5	Formation of Annual College Committees		
Resolution	The Chairperson had taken the review of the performance of work of previous year's Annual Committees (2019-20). As per the existing staff and their requirements new Annual College Committees were formed.		
Item No. 6	Any other subject with the permission of the Chairperson		
Resolution	No subject put by the Chairperson for discussion		

The Meeting was ended up with a vote of thanks by Mr. S. M. Gedam



Co-ordinator

**Co-ordinator**

**IQAC**

Y.D.V.D Arts, Commerce  
College, Teosa, Dist. Amravati




Principal  
**Principal**  
Y.D.V.D Arts, Commerce  
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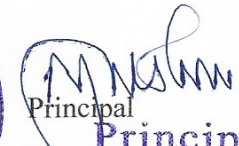
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Academic Session: 2020-21		Meeting No-02	Date-17/12/2020
Item No. 1	To confirm the minutes of the last Meeting of IQAC held on		
Resolution	IQAC Co-ordinator read the minutes of the previous meeting of 14.02.2020 and were confirmed by the members		
Item No. 2	To take a review of the status of NAAC work for 3 <sup>rd</sup> NAAC 3 <sup>rd</sup> Cycle		
Resolution	7 Criterion Conveners presented the work progress in their respective criterion for SSR preparation. It was decided to accelerate it.		
Item No. 3	To register the college for NIRF		
Resolution	It was decided to register our college for NIRF. The non-teaching staff was informed to provide necessary information regarding NIRF registration to Prof. S. M. Gedam		
Item No. 4	To take a review of the execution of the departments plans.		
Resolution	Considering the prevailing situation of Covid-19 Pandemic, HODs of the departments were told to complete the activities in accordance with the departmental academic plans.		
Item No. 5	To appoint new teacher for 5th Criterion		
Resolution	5th Criterion Convener, Prof Sadhana Deshmukh Madam was transferred to another college. Prof. Shinde Madam was appointed as 7 <sup>th</sup> Criterion Convener.		
Item No. 6	Any other subject with the permission of the Chairperson		
Resolution	No other subject was taken for discussion		

The Meeting was ended up with a vote of thanks by Mr. S. M. Gedam

  
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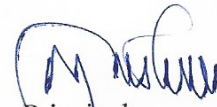
Academic Session: 2020-21		Meeting No-03	Date- 10/03/2021
Item No. 1	Resolution	To confirm the minutes of the last Meeting of IQAC held on 17/12/2020 and were confirmed by the members	
Item No. 2	Resolution	CDC decision regarding NAAC completion held on 26.02.2021. As instructed by Hon's president of our society, it was decided to accomplished necessary NAAC work within three month including AQAR 2019-20 and SSR Preparation. Chairperson instructed to Add CHB, And junior college teacher to 7 criterion committees.	
Item No. 3	Resolution	HEL college portal requirements IQAC co-ordinator reported the present status of our college portal on HEL. It was decided to fill the required information in the coming days in the various tabs.	
Item No. 4	Resolution	Deadline of SSR completion. It was decided that the final submission of SSR would be 28 <sup>th</sup> April 2021. Meanwhile submission of IIQA- Institutional Informational for Quality Assessment, Self – declaration and Undertaking etc. process should be completed till 5 <sup>th</sup> April 2021.	
Item No. 5	Resolution	Office and Library updation. Regarding updation of the office and the library the Chairperson promised to make available the necessary equipments and facilities.	
Item No. 6		Preparation of AQAR 2019-2020. The Chair person, after fruitful discussion, directed the 7 Criterion Conveners to prepare AQAR 2019-2020 on or before 10.03.2021.	
Item No. 7	Resolution	Any other subject with the permission of the Chairperson No other subject was taken for discussion	

The Meeting was ended up with a vote of thanks by Mr. S. M. Gedam



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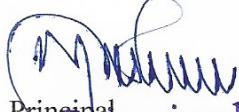
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Academic Session: 2020-21	Meeting No-04	Date- 16/03/2021
Item No. 1	To confirm the minutes of the last Meeting of IQAC held on	
Resolution	IQAC Co-ordinator read the minutes of the previous meeting of 10/03/2021 and were confirmed by the members	
Item No. 2	CDC decision regarding NAAC completion held on 26.02.2021.	
Resolution	As instructed by Hon's president of our society, it was decided to accomplished necessary NAAC work within three month including AQAR 2019-20 and SSR Preparation. Chairperson instructed to Add CHB, And junior college teacher to 7 criterion committees.	
Item No. 3	HEL college portal requirements	
Resolution	IQAC co-ordinator reported the present status of our college portal on HEL. It was decided to fill the required information in the coming days in the various tabs.	
Item No. 4	Deadline of SSR completion.	
Resolution	It was decided that the final submission of SSR would be 28 <sup>th</sup> April 2021. Meanwhile submission of IQA- Institutional Informational for Quality Assessment, Self – declaration and Undertaking etc. process should be completed till 5 <sup>th</sup> April 2021.	
Item No. 5	Office and Library updation.	
Resolution	Regarding updation of the office and the library the Chairperson promised to make available the necessary equipments and facilities.	
Item No. 6	Preparation of AQAR 2019-2020.	
	The Chair person, after fruitful discussion, directed the 7 Criterion Conveners to prepare AQAR 2019-2020 on or before 10.03.2021.	
Item No. 7	Any other subject with the permission of the Chairperson	
Resolution	No other subject was taken for discussion	

The Meeting was ended up with a vote of thanks by Mr. S. M. Gedam

  
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IQAC IQAC  
Y.D.V.D Arts, Commerce  
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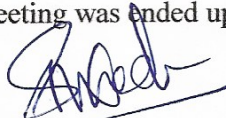
  
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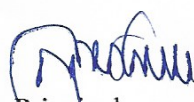
Mr. Shyam M. Gedam, IQAC Co-ordinator welcomed the members of the IQAC and presented the meeting agenda for discussion

<b>Academic Session: 2020-21</b>		<b>Meeting No-05</b>		<b>Date-22/03/2021</b>	
<b>Item No. 1</b>		To confirm the minutes of the last Meeting of IQAC held on			
Resolution		IQAC Co-ordinator read the minutes of the previous meeting of 16/03/2021 and were confirmed by the members			
<b>Item No. 2</b>		Academic Calendar, Academic and Administrative Audit, Action Plan , Action Taken Report for the Academic Year-2019-20			
Resolution		Assessment was done on the above subjects and instructed to prepare them for submission			
<b>Item No. 3</b>		Review Academic Plan, Annual College Committees (39).			
Resolution		Execution of department plans and Annual College Committees' work were discussed and instructed to complete the work left for the year 2020-2021.			
<b>Item No. 4</b>		College Website up-gradation.			
Resolution		The Chairperson took the review of the college website status and instructed to Dr. Ravi Patil Sir to take necessary measures to develop it completely.			
<b>Item No. 5</b>		To organize one day workshop on IPR			
Resolution		It was decided to organize One Day Workshop on Intellectual Property Right. Dr. Haramkar Sir, HOD of the Department of Economics was told to take essential measure to organize this IPR workshop.			
<b>Item No. 6</b>		Any other subject with the permission of the Chairperson			
Resolution		No other subject was taken for discussion			

The Meeting was ended up with a vote of thanks by Mr. S. M. Gedam

  
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